AUDITED FINANCIAL STATEMENTS OF THE PESTICIDES AND TOXIC CHEMICAL CONTROL BOARD

FOR THE YEAR ENDED 31 DECEMBER 2018

AUDITORS:

THE AUDIT OFFICE OF GUYANA

63 HIGH STREET

KINGSTON

GEORGETOWN

GUYANA

AUDITED FINANCIAL STATEMENTS OF THE PESTICIDES AND TOXIC CHEMICAL CONTROL BOARD FOR THE YEAR ENDED 31 DECEMBER 2018

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225/SL:51/2/2020

03 August 2020

Dr. Leslie Munroe Chairman Pesticides and Toxic Chemical Control Board NAREI Compound Mon Repos East Coast Demerara.

Dear Dr. Munroe,

AUDITED FINANCIAL STATEMENTS OF THE PESTICIDES AND TOXIC CHEMICALS CONTROL BOARD FOR THE YEAR ENDED 31 DECEMBER 2018

I forward herewith two copies of the audited financial statements for the above-mention Board for the year ended 31 December 2018, together with the Report of the Auditor General and the Management Letter thereon.

Should you need any clarification or explanation, please do not hesitate to let me know.

With kind regards.

Ms. H/Rajkumar

FOR AUDITOR GENERAL



Audit Office of Guyana

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AG: 73/2020

03 August 2020

REPORT OF THE AUDITOR GENERAL TO THE MEMBERS OF THE BOARD OF DIRECTORS OF THE PESTICIDES AND TOXIC CHEMICALS CONTROL BOARD ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

Opinion

I have audited the financial statements of the Pesticides and Toxic Chemicals Control Board, which comprise the statement of financial position as at 31 December 2018, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Pesticides and Toxic Chemicals Control Board as at 31 December 2018, and its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRSs) and comply with the Board Act 2000.

Basis for Opinion

I conducted my audit in accordance with International Standards on Auditing (ISAs) issued by the International Federation of Accountants (IFAC), the International Standards of Supreme Audit Institutions (ISSAIs) and the Audit Act 2004. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Board in accordance with the ethical requirements that are relevant to my audit of the financial statements in Guyana, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the IFRSs and the Board Act 2000, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs and ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of my audit in accordance with ISAs and ISSAIs, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

AUDIT OFFICE 63 HIGH STREET

GEORGETOWN GUYANA

KINGSTON

STATEMENT OF FINANCIAL POSITION

AS AT 31ST DECEMBER 2018.

ASSETS: NON CURRENT ASSETS		
016 006 000		
Property, Plant and Equipment 3 216,996,223		261,149,278
Intangibles: Software 1,493,036		340,000
	218,489,259	261,489,278
CURRENT ASSETS		
Cash at Bank and on Hand 4 289,950,568		298,209,838
Prepayments 5 19,285,001		-
	309,235,569	
TOTAL ASSETS 52	27,724,828	559,699,116
EQUITY AND LIABILITIES:		
CURRENT LIABILITY	10.010.100	11 166 071
Payables 6	10,318,180	11,166,071
EQUITY		244,986,358
Capital 7 244,986,358		
Accumulated Surplus 8 272,420,291	E1E 405 540	303,546,687
	517,406,648	
TOTAL EQUITY AND LIABILITIES 53	27,724,828	559,699,116

The Financial Statements were approved for issuance on the 24th July, 2020.

Trecia David Registrar

The notes form an integral part of these Financial Statements.

REGISTRAR

CONTROL BOARD



Leslie Munroe

Chairman

STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 31ST DECEMBER 2018.

OPERATING INCOME	NOTES	\$	2018 \$	2017 \$
Subvention			•	14,869,000
Miscellaneous Income	9		191,798,094	256,032,174
			191,798,094	270,901,174
OPERATING EXPENDITURE			- · · ·	
Employment Costs	10	78,890,005		74,170,787
Uniform Allowance		520,400		527,400
Board Members and Secretary Fees	11	1,256,000		1,070,000
Other Fees		588,685		50,000
Office Materials & Supplies		1,923,934		1,461,504
Office Building Maintenance		959,494		1,434,305
Print and Non Print Materials	12	9,334,274		9,788,245
Fuel and Lubricants		4,982,365		3,520,069
Office Equipment Maintenance		1,958,335		1,926,540
Spares and Service		2,938,279		3,023,679
Telephone Charges		2,205,951		1,939,896
Refreshments		398,671		586,536
Bank Charges	13	493,728		431,186
Meetings & Other Events	14	15,587,081		14,591,508
Electricity Charges		5,546,104		7,266,789
Inspection & Training	15	7,147,747		13,478,073
Laboratory Expenses	16	33,355,069		6,244,779
Travelling Allowances		1,308,340		1,545,080
Water Charges		56,174		-
Depreciation	17	51,907,473		21,448,720
Amortization	18	68,000		85,000
Loss on disposal	19	1,498,380		1,959,201
			222,924,490	166,549,297
Net Surplus/(Deficit)			(31,126,396)	104,351,877

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 31ST DECEMBER 2018.

	CAPITAL \$	ACCUMULATED SURPLUS \$	TOTAL
Balance as at 1st January, 2017	191,558,218	199,194,810	390,753,027
Capital contribution	62,000,000	<u> </u>	62,000,000
Capital refunded to the Consolidated Fund	(8,571,860)		(8,571,860)
Surplus for the year	-	104,351,877	104,351,877_
Balance 31st December, 2017	244,986,358	303,546,687	548,533,045
Balance as at 1st January, 2018	244,986,358	303,546,687	548,533,045
Deficit for the year	-	(31,126,396)	(31,126,396)
Balance 31st December, 2018	244,986,358	272,420,291	517,406,648

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31ST DECEMBER 2018.

	2018 \$	2017 \$
Cash Flow from Operating Activities		
Net Surplus/(Deficit)	(31,126,396)	104,351,877
Add: Depreciation	51,907,473	21,448,720
Add: Amortization	68,000	85,000
Add: Increase/(Less Decrease) in payables	(847,891)	4,276,792
Decrease/(Increase) in prepayment	(19,285,001)	52,059,153
Add: Loss on disposal	1,498,380	1,959,201
Add: NBV written off to expenses	32	319,291
Net Cash flow from Operating Activities	2,214,565	184,500,035
Cash flow from Investing activities		
Cash Flow From Purchasing Capital Items	(10,473,835)	(175,208,188)
Net Cash flow from Investing Activities	(10,473,835)	(175,208,188)
Cash flow from Finanacing activities		
Capital Contribution	175	62,000,000
Capital refunded to the Consolidated Fund		(8,571,860)
Net Cash flow from Financing activities		53,428,140
Net increase/(decrease) in cash	(8,259,270)	62,719,987
Cash: 1st January	298,209,838	235,489,851
Cash: 31st December	289,950,568	298,209,838

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER, 2018.

1.Background of the PTCCB

The Pesticides and Toxic Chemicals Control Board was established in 2000 under the Pesticides and Toxic Chemicals Control Act 2000 (No. 8 of 2000) with the mandate to manage Pesticides and Toxic Chemicals in Guyana. In order to fulfill its mission, the Board performs the following functions: (1) Registers all pesticides and toxic chemicals for use in Guyana. (2) License persons/businesses to import or manufacture registered pesticides and toxic chemicals. (3) Considers and determines applications made pursuant to the Act and deals with all aspects of importation, manufacture, transportation, storage, packaging, preparation for sale, use and disposal of pesticides and toxic chemicals.

2.Accounting Policy

IFRS's.

Depreciation policy: Depreciation is provided following the year of acquisition and calculated on a reducing balance basis to write off assets over their useful life as follows:

No Depreciation is charge in the year of disposal and year of acquisition.

Buildings	20%
Motor Vehicles	20%
Equipment	20%
Furniture	20%
Books & Accessories	15%

Amortization policy: Amortization is provided following the year of acquisition and calculated on a reducing balance basis to write off intangible assets over their useful life as follows:

No Amortization charge is recorded in the year of disposal and year of acquisition.

Intangibles

20%

- 3. Property, Plant and Equipment and Intangibles: See the attached on page 9.
- 4. Cash- This comprised mainly of income derived from an interest bearing account at the Republic Bank Guyana Limited, administrative fees for pesticides and toxic chemicals licenses, pest control operators fees and fees from sale of vending licenses, pesticides vendor manuals and import application forms.

	2018	2017
	\$	\$
Cash in Hand-31st Dec	157,750	195,993
Cash at Bank-31st Dec	289,792,818	298,013,845
	289,950,568	298,209,838

5. Prepayment figure of \$19,285,001.00 included payments made to two companies namely Meditron Inc (20% advance which is \$5,373,866.00) and Southern Systems Ltd (50% advance which is \$13,911,135.00). These payments were made for Reagents, Consumables and Equipment for the Laboratory.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER, 2018.

6. As at 31st Dec 2018, the list of payables include GPL, GT&T, Guyana Water Inc, Harry's Auto Spares Service Centre & Wash Bay, NCN, U-Mobile (Cellular) Inc, Soesdyke Secondary School, Linden Foundation Secondary School, St. Cuthbert's Secondary Scool, Winifred Gaskin Memorial Secondary School, Staff (gratuity and vacation allowances owing) and S. Jagmohan Hardware Supplies and Construction Services (retention of \$2,306,182.00 for the Upgrade of Access Road and Driveway and Construction of Parking Lot).

7. Capital	2018	2017
	\$	\$
Balance at 1st Jan	244,986,358	191,558,218
Capital Contribution	0	62,000,000
Capital refunded to the Consolidated Fund	0	(8,571,860)
	244,986,358	244,986,358
8. Accumulated Surplus	2018	2017
	\$	\$
Balance at 1st Jan	303,546,687	199,194,810
Surplus/(Deficit)	(31,126,396)	104,351,877
	272,420,291	303,546,687
9. Miscellaneous Income	2018	2017
	\$	\$
Administrative Fees	184,237,872	250,101,494
Interest received	1,704,942	1,574,830
Others	5,855,280	4,355,850
	191,798,094	256,032,174
10. The employment cost figure consist of:	2018	2017
	\$	\$
Wages	56,910,439	53,599,472
Gratuity	11,985,639	11,423,799
Allowances	6,479,659	5,759,483
NIS	3,514,267	3,388,033
Total	78,890,005	74,170,787

The Pesticides and Toxic Chemicals Control Board has 2 Key Management Personnel and their remuneration and benefits paid for in 2018 equals \$23,959,534 and in 2017 the amount paid was \$21,587,472. These costs are included in the employment cost figure.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER, 2018.

11. Fees were paid in 2018 to thirteen (13) directors and one secretary of the board and the figure is included in the the operating expenditure as "Board Members and Secretary Fees". Fees paid to each director and secretary are as follows:

Names		2018	2017	
		\$	\$	
Leslie Munroe	Director	243,000	190,000	
Karen Alleyne	Director	60,000	130,000	
Raghunath Chandranauth	Director	178,000	138,000	
Khame Sharma	Director	60,000	138,000	
Shamdeo Persaud	Director	60,000	120,000	
Charles Ogle	Director	138,000	130,000	
Lawrence Farley	Director	-	20,000	
David Josiah	Director	60,000	120,000	
Yonette Heyligar	Director	70,000	-	
Owen Bovell	Director	70,000	-	
Monique Ifill	Director	86,000	-	
Kemraj Parsram	Director	70,000	-	
Marlon Cole	Director	70,000	-	
Trecia David	Secretary	91,000	84,000	
Total		1,256,000	1,070,000	

- 12. Print and Non Print Materials figure of \$9,334,274 inculde monthly payments for newspapers, purchases of inks, toners and papers for printers, photocopier and fax machine, purchases of revenue stamps, advertisements published in the newspapers, brochures, staff ID cards, signs, booklets, annual reports, PCO training manuals, diaries, purchasing of rubber stamps, gold seals, cardboards, cost for mailing, photocopying, laminating and scanning documents and renewal of insurance policies for vehicles.
- 13. Bank charges of \$493,728 includes withholding tax of \$340,988.
- 14. Meeting and Other Events figure of \$15,587,081 relates to the Board's activities throughout the year of 2018 such as local and international meetings, interviews, health expositions, pesticides awareness week and agriculture month's activities, monthly director's meetings, monthly sponsorship of farming today, broadcast of pesticides in focus live programs, production of infomercials, secondary school drama competition, radio ads on pesticides and toxic chemicals, national tree day events, contributuion towards mashramani, annual christmas social and other activities.
- 15. Inspection and Training figure of \$7,147,747 relates to the Board's activities throughout the year of 2018 such as the cost of inspections and application for vendors license, international training workshops, purchases of personal protective gears for inspectors for training purposes, awareness raising training programmes, educational courses for inspectors, pest control operators basic and intermediate proficiency trainings, investigations carried out across the country and other training activities.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER, 2018.

16. The Laboratory Expenditure figure of \$33,355,069 relates to the maintenance of equipment, training for the laboratory personnel, industrial installation, backfilling and concreting around the Laboratory building and walkway, brokerage fees for laboratory supplies and the upgrade of access road and driveway and construction of parking lot as a result of the expansion of the laboratory among other costs.

17. Depreciation charge for the year of 2018:

	NBV as at 01/01/2018	Disposal (NBV)	Depreciation percentage	Depreciation for 2018
	\$			\$
Buildings	124,440,091	(9,730)	20%	24,886,072
Motor Vehicles	24,756,084	-	20%	4,951,217
Equipment	108,868,772	(1,313,220)	20%	21,511,110
Furniture	2,587,221	(132,441)	20%	490,956
Books & Accessories	497,111	(42,989)	15%	68,118
	TOTAL			51,907,473

18. Amortization charge for the year of 2018:

	NBV as at 01/01/2018	Amortization percentage	Amortization for 2018
	\$		\$
Intangibles	340,000	20%	68,000
	TOTAL		68,000

19. Loss on disposal of \$1,498,380 represents assets that were disposed of on the 27th September, 2018. At the time of disposal the NBV of the assets were \$1,498,380.

		ACCUMULATED	
ASSET CATEGORY:	COST	DEPRECIATION	NBV AS AT 01/01/2018
Equipment	3,606,805	(2,293,585)	1,313,220
Furniture	451,644	(319,203)	132,441
Buildings	46,395	(36,665)	9,730
Books & Accessories	70,000	(27,011)	42,989
TOTAL	4,174,844	(2,676,464)	1,498,380

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER, 2018.

Ref: Note 3
PROPERTY, PLANT AND EQUIPMENT SCHEDULE AS AT 31ST DECEMBER 2018

	Buildings	Motor	Equipment		Books &	Total
		Vehicles			Accessories	
Cost/Valuation	\$	\$.; \$	\$	\$	\$
At January 1, 2018	170,899,374	46,481,030	169,635,171	5,970,876	1,118,425	394,104,876
Additions	-	•	5,374,422	3,878,377	-	9,252,799
Disposal	(46,395)	•	(3,606,805)	(451,644)	(70,000)	(4,174,844)
Cost/Valuation as at December 31, 2018.	170,852,979	46,481,030	171,402,787	9,397,609	1,048,425	399,182,830
Depreciation B/f						
At January 1, 2018	(46,459,283)	(21,724,946)	(60,766,399)	(3,383,655)	(621,314)	(132,955,598)
Acc. Depre on Disposal	36,665	-	2,293,585	319,203	27,011	2,676,464
Charge for the year	(24,886,072)	(4,951,217)	(21,511,110)	(490,956)	(68,118)	(51,907,473)
Accumulated Depreciation C/f	(71,308,690)	(26,676,163)	(79,983,924)	(3,555,408)	(662,421)	(182,186,607)
Net Book Values December 31,2018.	99,544,289	19,804,867	91,418,863	5,842,201	386,004	216,996,223

Net Book Values December 31,2017.	124,440,091	24,756,084	108,868,772	2,587,221	497,111	261,149,278
I .						

	Intangibles
Cost/Valuation	\$
At January 1, 2018	425,000
Additions	1,221,036
Cost/Valuation as at December 31, 2018.	1,646,036
Amortization B/f	
At January 1, 2018	(85,000)
Charge for the year	(68,000)
Accumulated Amortization C/f	(153,000)
Net Book Values December 31,2018.	1,493,036

Net Book Value	s December 31,2017.	340,000