

BRITISH GUIANA

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ANNUAL REPORT

OF THE

POST OFFICE SAVINGS BANK

FOR THE YEAR

1960.

DPT:4054/4/1

Georgetown,

British Guiana,

May 30, 1961.

Sir,

I have the honour to submit the Annual Report of the Post Office Savings Bank for the financial year ending 31st December, 1960, as required by Section 12, of the Post Office Savings Bank Ordinance, Chapter 133.

2. The following statements are appended:-

- (a) Income and Expenditure Account.
- (b) Account of Deposits and Withdrawals.
- (c) Investment Adjustment Account.
- (d) Reserve Account.
- (e) Capital Deficiency Account.
- (f) Balance Sheet.
- (g) Reconciliation of Post Office Savings Bank Accounts with the Colony Accounts.
- (h) Statement of Investments held by Post Office Savings Bank.
- (i) Comparative Statement showing progress of the Post Office Savings Bank

Resumé of Business - 1960.

3. (i) At 31st December, 1960, there were 129,486 depositors whose balances totalled \$21,389,367. as against 127,657 depositors with balances totalling \$20,417,007. in 1959. The number of depositors increased by 1,829 i.e. 9,809 accounts were opened and 7,980 closed. The depositors' balances showed an increase of \$972,360. over the previous year. This increase was due to the amount of interest credited to depositors' accounts for the year 1960 and to an increase in the savings of depositors.

(ii) Actual deposits amounted to \$11,886,169. reflecting an increase of \$738,668 when compared with the previous year's figure of \$11,147,501 whilst actual withdrawals totalled \$11,502,867 showing an increase of \$216,057 on the 1959 figure \$11,286,810. Deposits exceeded Withdrawals by \$383,302.

The Honourable Financial Secretary,

Public Buildings,

Georgetown.

The/.....

(iii) The number of transactions for the year was 257,832 of which 138,788 represented deposits and 119,044 withdrawals.

(iv) The face value of investments of 30th December, 1960 stood at \$19,954,263. on which the average earning rate of interest was 3.86%. The value of securities at mean market value quotation at 30th December, 1960 was \$16,808,165. showing a depreciation of \$634,583 in the year under review.

Income and Expenditure.

4. (a) The income for the year amounted to \$826,949 of which \$826,083, represented interest on investments and on balances held by the Treasury.

(b) Expenditure totalled \$636,788. Of this, the sum of \$589,057 represents interest paid to or credited to depositors at the statutory rate of 3% per annum.

(c) The operating profit for the year amounted to \$82,988 as against \$56,975 in 1959 and \$32,206 in 1958. The increase of \$26,013 over the previous year is due to the increase in interest earned on investments during the year 1960.

Capital Deficiency Account.

5. Investments depreciated by \$634,583 at 30th December, 1960 and the Capital Deficiency was increased to \$2,665,431. There was however a gain on the maturity of investments of \$1,919.00. The depreciation of the market value of the investments is attributable to prevailing conditions in the world money market. The deficiency of \$2,665,431 at the end of 1960 represented approximately 12.5% of the depositors' capital.

Frauds.

6. Four cases of fraud totalling \$10,300,64 were perpetrated on the Bank during the year: Police investigations resulted in the prosecution and conviction of two of the offenders and restitution of the sum of \$9,589,18 was made. The cases are as under

- (1) Fraudulent Withdrawal of \$16.08.

A withdrawal voucher for \$16.08, the balance exclusive of interest standing at the credit of an account was tendered and paid. Police

investigations/.....

investigations failed to locate the offender. The amount was charged against the cashier who effected payment and restored to the account.

(2) Fraudulent Withdrawals - \$10,034.56

Fictitious deposit entries and subsequent fraudulent withdrawals totalling \$10,034.56 were discovered to have been irregularly made by a teller at Savings Bank Headquarters. He was charged with the offence - larceny by a Public Officer, pleaded guilty and was sentenced to 9 months imprisonment. He also made restitution of the sum of \$9,379.10. An amount of \$655.46 still remains to be adjusted.

(3) Fraudulent Withdrawal - \$200.00

A person impersonated a depositor and obtained a withdrawal of \$200. He was subsequently prosecuted and fined \$250. and made restitution of the amount of \$200.

(4) Fraudulent Withdrawal - \$50.00

A Withdrawal of \$50. was effected from an account, the passbook of which had been reported lost. Police investigations led to charges being made against a postal employee, but the Magistrate struck out the charges. This fraud has not as yet been disposed of.

7. The following cases of fraud which were outstanding at December 31, 1959, were disposed of as follows in 1960:-

(a) Fraudulent Withdrawal - \$390:-

An employee of the Bank was charged with forgery, uttering forged instruments, and obtaining money by means of forged instruments. He was found guilty and sentenced to 3 years imprisonment. The amount of \$390. involved will have to be met from Bank funds.

(b) Fraudulent Withdrawal - \$578:-

The Postal Agent/Radio Operator charged with fraudulent conversion was convicted and sentenced to two years imprisonment on each of eight counts for forgery and uttering forged request for the payment of money. No restitution has been made and the loss will in due course have to be met from Bank funds.

General/.....

General.

8. Deposits exceeded Withdrawals during the year.
9. The trend of the stock investments to appreciate was reversed and stocks suffered a depreciation of \$634,583. This was due to the prevailing conditions in the stock markets of the world.
10. The rate of interest paid Depositors on the balances continued to be 3%.
11. Mr. E.H. Reis, Deputy Director of Posts and Telecommunications assumed duty in March, 1960.
12. Mr. M. St. C. Harding, Assistant Accountant, Post Office, acted as Superintendent during the periods February to April and October to December, 1960. Mr. G.D. Bentham Assistant Superintendent, Post Office Savings Bank acted as Superintendent during the period April to October 1960.
13. During the year five members of the staff of the Bank went on vacation leave, and two resigned, one being a Senior Clerical Assistant who resigned on account of marriage, the other, a class 11 Clerk who resigned to take up other employment. Two officers were dismissed from the service.
14. I desire to place on record my appreciation of the loyal service rendered by the Staff throughout 1960.

I have the honour to be,  
Sir,  
Your obedient servant,

E.E. CASSELL.

Director of Posts and Telecommunications.

POST OFFICE SAVINGS BANK

STATEMENT I

Income and Expenditure Account for the year ended 31st December, 1960.

Expenditure

Income

Re-imburement to General Revenue in respect of provision under Head -40- Post Office Savings Bank.			
To:	Personal Emoluments -	\$	¢
	Fixed Establishment	48,155.98	
	Personal Emoluments -		\$
	Unfixed Establishment	<u>7,952.35</u>	56,108.33

By: Interest on Investments	\$	¢	\$	¢
	826,082.88			
Sale of Duplicate Passbooks		234.24		
Telegraphic Withdrawals Fees		39.00		
Miscellaneous Receipts		54.53		
Sale of Home Safes		<u>538.56</u>	826,949.21	

Re-imburement to General Revenue in respect of service by Sundry Departments and Indirect Charges.

To:	Rent	7,478.00	
	Upkeep of Premises	150.00	
	Stationery	1,800.00	
	Travelling	60.00	
	Pension Liability	14,027.00	
	Proportion of Treasury Officers' Salaries	80.00	
	Proportion of Audit Officers' Salaries	2,750.00	
	Proportion of Postmasters' Salaries	17,670.00	
	Proportion of Administrative Officers' Salaries,	.	
	G.P.O.	560.00	
	Postage	6,000.00	
	Telegrams	250.00	
	Telephones	<u>240.00</u>	<u>51,065.00</u>

Carried forward \$107,173.33

Carried forward \$826,949.21

POST OFFICE SAVINGS BANK

STATEMENT I (contd.).

<u>Expenditure</u>			<u>Income</u>	
Brought Forward		\$107,173.33	Brought Forward	\$826,949.21
<u>Direct Expenditure</u>	\$	¢		
Temporary Clerical Assistance	779.00			
Interest to Sundry Depositors	589,057.27			
Incidental Expenses	5,478.99			
Publicity and Thrift	290.00			
Cost of Cables and Transfers of				
Remittances to London for				
Investment by Crown Agents	-	-		
Equipment and Stationery for	4,073.76			
Accounting and Proof Machines				
Maintenance of Accounting Machines	2,999.18			
Overtime	7,478.75			
Leave Passages entitlement	-	-		
Purchase of Home Safes	511.26			
Purchase of Two Accounting Machines	25,960.00			
Bank Frauds	160.00			
		636,788.21		
Profit transferred to Reserve Account.		82,987.67		
		<u>\$ 826,949.21</u>		<u>\$826,949.21</u>

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STATEMENT II

Account of Deposits and Withdrawals for the year ended 31st December, 1960.

To: Withdrawals - 1960	\$11,502,866.59	By: Balance at credit of Depositors - 31.12.59	\$20,417,007.39
		Deposits - 1960	11,886,168.75
To: Balance at credit of Depositors - 1960	\$21,389,366.82	Interest paid and credited to Depositors - 1960	<u>589,057.27</u>
	<u>\$32,892,233.41</u>		<u>32,892,233.41</u>

STATEMENT III

Investment Adjustment Account.

To: Depreciation on Investments - 1960.	\$634,582.93	By: Gain on maturity of Investments - 1960.	\$ 1,919.10
		Transfer to Reserve Account - 1960.	<u>632,663.83</u>
	<u>\$634,582.93</u>		<u>\$634,582.93</u>

STATEMENT IV

Reserve Account.

To: Balance transferred from Investment Adjustment Account	\$632,663.83	By: Profit transferred from Income and Expenditure Account	82,987.67
		Balance at 31.12.60 transferred to Capital Deficiency Account	<u>549,676.16</u>
	<u>\$632,663.83</u>		<u>\$ 632,663.83</u>



STATEMENT V

Capital Deficiency Account.

To: Balance at 31.12.59	\$2,105,754.95	By: Balance at 31.12.60	\$2,655,431.11
Balance transferred from Reserve Account - 31.12.60	549,676.16		
	<u>2,655,431.11</u>		<u>2,655,431.11</u>

STATEMENT VI  
Balance Sheet.

Liabilities

Depositors' Capital - \$	21,389,366.82	
Suspense Account	138.49	\$21,389,505.31
		<u>\$21,389,505.31</u>

Assets

Investments - \$	17,442,748.23	
Depreciation	634,582.93	16,808,165.30
Capital Deficiency		2,655,431.11
Due by Accountant General		1,925,908.90
		<u>\$ 21,389,505.31</u>

STATEMENT VII

Reconciliation of Post Office Savings Bank Accounts with Colony Accounts.

Colony Accounts.

Deposits for Investments	-	\$ 18,734,074.20	
Deposits Invested	-	16,808,165.30	
		<u>1,925,908.90</u>	
Net Amount due by the Accountant General	-	1,925,908.90	
Capital Deficiency	-	2,655,431.11	\$ 4,581,340.01

Post Office Savings Bank Account

Due by Accountant General	-	\$ 1,925,908.90	
Capital Deficiency due by Colony	-	2,655,431.11	\$ 4,581,340.01

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STATEMENT VIII

Statement of Investments at December 31, 1960.

Denomination		Face Value	Ledger Value before Adjustment	Ledger Value after Adjustment
<u>Investment at 6%</u>				
British Guiana	1969/79	2,180,200.00	2,180,200.00	2,180,200.00
<u>Investment at 5<math>\frac{1}{2}</math>%</u>				
British Guiana	1969/79	2,072,700.00	2,031,246.00	2,072,700.00
<u>Investment at 5%</u>				
British Guiana	1967/87	226,850.00	226,850.00	226,850.00
New Zealand	1956/71	96,000.00	95,040.00	88,320.00
<u>Investment at 4<math>\frac{1}{2}</math>%</u>				
British Guiana	1966/86	525,000.00	525,000.00	525,000.00
British Electricity	1967/69	71,619.04	69,828.56	65,173.33
Ceylon	1965	83,217.80	73,231.66	71,983.40
Gold Coast	1960/70	22,462.40	19,205.35	18,531.48
Kenya	1971/78	36,818.24	28,902.32	23,011.40
<u>Investments at 4<math>\frac{1}{2}</math>%</u>				
British Electricity	1974/79	14,598.08	13,211.26	11,970.43
Tanganyika	1967/72	7,022.92	5,723.68	4,670.24
<u>Investments at 4%</u>				
British Transport	1972/77	220,068.84	190,359.55	173,854.38
British Gas	1969/72	729,301.56	660,017.91	601,673.79
Com. of Australia	1961/64	14,788.30	14,344.65	14,122.83
Consolidated Loan	1957 and after	171,046.98	124,864.30	112,891.01
Cyprus	1956/66	7,288.54	6,195.26	5,830.83
Carried forward		6,478,982.70	6,264,220.50	6,196,783.12

Denomination		Face Value	Ledger Value before Adjustment	Ledger Value after Adjustment
Brought forward		6,478,982.70	6,264,220.50	6,196,783.12
<u>Investment at 4%</u>				
East Africa H. Com.	1968/71	336,553.46	270,925.54	230,539.12
East Africa H. Com.	1972/74	3,276.28	2,506.35	2,080.44
Nigeria	1963	273,871.70	254,700.68	253,331.32
<u>Investments at 3½%</u>				
Australia	1961/66	296,614.44	268,436.07	259,537.64
Burton-on-Trent	1963	14,609.74	14,098.40	13,952.30
British Electricity	1976/79	423,591.46	336,755.21	307,103.81
Cyprus	1969/71	57,456.80	41,656.18	38,783.34
East Africa H. Com.	1966/68	19,145.98	15,603.97	13,689.38
East Africa H. Com.	1968/70	61,947.98	47,390.20	41,195.41
Essex	1957/62	28,399.74	27,405.75	27,405.75
Huddersfield	1958/63	12,948.06	12,494.88	12,106.44
Jamaica	1958/68	130,479.92	108,298.33	102,426.74
Jamaica	1968/73	46,185.94	35,794.10	33,022.95
Kenya	1957/67	17,223.54	14,037.19	12,659.30
Kenya	1973/78	38,847.56	26,610.58	20,006.49
London County Council	1958/68	30,966.66	27,560.33	26,011.99
Sierre Leone	1958/63	34,835.02	31,699.87	31,874.04
Middlesex	1957/62	72,914.94	71,821.22	71,456.64
New Zealand	1960/64	143,047.16	136,610.04	134,464.33
North Ireland	1968/70	20,264.04	17,021.79	16,312.55
Nigeria	1964/66	82,900.86	69,222.22	67,564.20
Northern Rhodesia	1955/65	19,349.34	16,737.18	16,833.93
Northern Rhodesia	1970/72	154,901.82	115,401.86	101,460.69
Sierre Leone	1968/70	115,841.22	89,197.74	75,876.00
Salfond	1953/63	24,960.00	24,086.40	23,836.80
Sheffield	1963	25,875.72	25,228.83	24,970.07
Carried forward		8,965,992.08	8,365,521.41	8,155,284.79

STATEMENT VIII  
(CONT'D)

Denomination		Face Value	Ledger Value before Adjustment	Ledger Value after Adjustment
Brought forward		8,965,992.08	8,365,521.41	8,155,284.79
<u>Investments at 3<math>\frac{1}{2}</math>%</u>				
South Rhodesia	1961/66	71,731.46	62,765.03	59,178.44
South Rhodesia	1967/69	68,320.96	56,364.79	48,849.49
Malawi	1970/73	2,422.86	1,805.03	1,417.37
Uganda	1966/69	33,548.06	26,335.23	22,980.42
War Loan	1952 or after	108,190.48	70,864.76	64,373.34
<u>Investments at 3<math>\frac{1}{2}</math>%</u>				
Australia	1956/61	56,987.64	56,417.76	56,702.70
Australia	1965/69	298,549.06	249,288.47	237,346.50
Canada	1958/62	23,910.34	23,073.48	23,312.58
Canada	1958/62	43,572.10	42,047.08	42,047.08
Canada	1964	24,000.00	22,320.00	21,960.00
New Zealand	1962/65	99,963.70	89,967.33	89,967.33
Plymouth	1957/62	18,363.58	17,720.85	17,720.85
<u>Investments at 3%</u>				
Australia	1963/65	66,922.82	59,226.70	59,226.70
Australia	1964/66	46,040.84	40,285.74	39,825.33
Australia	1965/67	151,183.68	129,262.05	124,726.54
British Electricity	1968/73	356,984.36	283,802.57	264,168.40
Ceylon	1959/64	198,786.76	165,986.94	168,968.71
Federated Malaya States	1960/70	153,427.88	115,838.05	120,440.86
Funding Stock	1966/68	800,400.92	680,340.78	652,326.71
Glasgow	1963/66	9,976.02	8,778.90	8,579.30
Gold Coast	1963	11,805.20	10,624.68	10,978.84
Carried forward		11,611,080.80	10,578,637.63	10,290,382.50

STATEMENT VIII  
(CONT'D)

Denomination		Face Value	Ledger Value before Adjustment	Ledger Value after Adjustment
Brought forward		11,611,080.80	10,578,637.63	10,290,382.50
<u>Investments at 3%</u>				
Jamaica	1956/61	8,220.84	8,015.32	8,179.74
Manarkshire	1954/64	13,430.42	12,490.29	12,423.14
London County Council	1962/67	152,116.84	130,820.48	127,778.15
Malaya	1974/76	119,545.96	80,693.52	84,279.90
New Zealand	1966/68	181,625.82	154,381.95	147,116.91
New Zealand	1973/77	158,371.80	115,611.41	107,692.82
Nigeria	1975/77	48,436.24	30,757.01	28,819.56
Northern Rhodesia	1963/65	319,730.96	266,975.35	268,574.01
Palestine	1962/67	10,138.92	8,770.17	8,466.00
Savings Bonds	1955/65	982,255.24	908,586.10	888,940.99
Savings Bonds	1960/70	3,457,778.20	2,869,955.91	2,714,355.89
Savings Bonds	1965/75	2,316,436.44	1,795,238.24	1,656,252.05
Trinidad	1965/70	51,308.90	38,738.22	36,172.77
Trinidad	1967/71	145,671.08	107,796.60	99,784.69
<u>Investments at 2 3/4%</u>				
Australia	1967/71	56,869.24	43,789.31	41,798.89
Belfast	1963/66	34,548.06	29,711.33	29,020.37
Kenya	1971/76	24,262.90	15,649.57	12,252.76
<u>Investments at 2 1/2%</u>				
Australia	1970/75	48,000.00	33,840.00	31,440.00
Funding Loan	1956/61	214,434.16	212,289.82	214,434.16
		19,954,262.82	17,442,748.23	16,808,165.30

STATEMENT IX

COMPARATIVE STATEMENT SHOWING THE PROGRESS OF THE GOVERNMENT AND POST OFFICE SAVINGS BANK SINCE ITS INAUGURATION IN 1889, AND ITS TRANSFER TO THE POST OFFICE IN 1911.

1 Year	2 No. of Banks	3 No. of Accounts	4 DEPOSITS		5 WITHDRAWALS		6 Total Depositors' Balances to 31st December	7 Total Investments to 31st December	8 INTEREST			9 RESULT OF YEAR'S WORK	
			No.	Amount	No.	Amount			Received on investments	Allowed to Depositors	Surplus paid into Colony Chest	Net Profit	Net Loss
				\$ c.		\$ c.	\$ c.	\$ c.	\$ c.	\$ c.	\$ c.	\$ c.	\$ c.
1889	6	136	197	2,279.00	2	5.44	x	—	—	—	—	—	—
1890	9	929	3,258	39,169.22	850	14,187.41	27,648.46	19,680.00	107.50	393.16	—	—	—
1895	20	4,853	10,478	123,789.37	7,949	101,080.60	x	—	3,104.78	2,776.45	334.33	—	—
1900	25	8,263	17,328	177,981.74	12,562	170,424.75	222,589.13	208,800.00	6,507.48	5,681.45	825.47	—	125.17
1905	34	9,966	19,060	254,788.96	14,479	203,731.29	319,650.72	306,072.90	8,316.37	5,678.69	—	—	2,196.17
1910	48	18,004	30,169	662,769.99	23,888	378,321.90	728,088.75	424,299.43	13,628.01	15,616.39	—	—	7,438.00
1915	50	29,305	39,778	562,117.20	40,119	717,682.04	962,571.37	1,139,511.72	38,511.58	27,591.39	—	—	10,660.02
1920	51	36,658	77,832	1,745,384.22	54,150	1,438,058.79	1,908,228.90	1,774,232.57	60,202.37	45,870.82	—	—	—
1925	52	36,252	58,234	1,185,616.88	48,458	1,440,829.93	1,976,055.34	1,909,639.77	82,758.71	53,247.33	—	—	—
1930	42	34,471	49,000	800,325.13	47,081	896,513.18	1,600,429.99	1,632,148.25	71,464.34	45,138.21	—	15,119.62	—
1935	44	44,858	89,322	1,316,698.60	67,865	1,076,627.92	2,361,220.12	2,281,222.46	78,433.80	54,167.59	—	10,855.47	—
1940	47	65,994	70,314	1,337,763.29	65,123	1,473,789.98	2,716,866.13	2,765,951.42	107,066.63	60,106.60	—	15,661.35	—
1945	53	x	x	4,959,055.10	x	4,034,722.48	9,912,818.05	10,000,235.84	287,899.81	207,880.96	—	27,288.68	—
1950	54	92,609	134,524	7,917,178.42	120,995	7,803,727.19	13,754,578.37	13,503,047.22	413,742.90	310,634.21	—	23,851.56	—
1951	53	103,731	139,743	8,249,902.98	122,626	7,795,173.58	14,526,332.65	12,930,170.44	433,552.64	317,024.88	—	37,869.55	—
1952	55	109,617	153,786	10,093,868.13	136,860	9,009,260.52	15,959,706.67	14,156,191.84	465,568.76	344,691.07	—	14,986.16	—
1953	56	112,829	143,513	10,545,093.85	137,468	11,225,587.51	15,544,971.69	15,858,990.26	509,613.76	359,717.17	—	39,903.07	—
1954	56	115,390	148,705	12,057,779.24	123,917	10,784,153.45	17,184,209.12	16,699,138.68	538,019.78	364,503.86	—	71,968.55	—
1955	58	119,931	163,044	14,472,340.02	133,107	13,342,041.39	18,717,835.81	16,618,729.49	572,459.88	403,288.21	—	36,479.26	—
1956	58	122,819	158,428	11,644,489.86	133,218	12,216,208.23	18,567,677.44	15,540,290.57	627,994.93	419,486.52	—	105,279.83	—
1957	58	125,828	153,645	11,165,559.22	131,770	11,176,571.03	18,979,072.69	14,929,397.50	623,902.85	420,868.58	—	77,404.63	—
1958	58	126,646	147,163	11,767,509.88	128,930	11,295,510.73	19,993,261.03	15,541,370.80	701,268.47	541,647.67	—	32,206.28	—
1959	58	127,659	135,176	11,147,500.71	126,372	11,286,810.47	20,417,007.39	17,702,482.03	748,305.52	563,056.12	—	56,974.77	—

\* Figures not available.

(Sgd) C. W. B. DEANE,  
Postmaster General (sg.)

1960 58 129,486 138,788 11,886,169.75 139,044 11,502,866.99 21,389,366.82 16,808,165.30 825,082.88 589,057.27... 82,867.67...

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REPORT OF THE DIRECTOR OF AUDIT ON THE ACCOUNTS OF  
THE BRITISH GUIANA POST OFFICE SAVINGS BANK  
FOR THE YEAR ENDED THE 31ST DECEMBER, 1960

INTRODUCTION

In accordance with the provisions of Section 12 of the Post Office Savings Bank Ordinance, Cap. 133 of the Laws of British Guiana, 1953, the accounts of the British Guiana Post Office Savings Bank for the year ended 31st December, 1960, have been examined under my direction and have been certified subject to the comments in this Report.

2. The Annual Statements, together with the Report by the Director of Posts and Telecommunications, were received for audit on 9th June, 1961. Observations arising from the audit of the accounts were submitted to the Director of Posts and Telecommunications on 19th July, 1961, and a reply received on 27th September, 1961.

3. The annual Statements for the financial year ending 31st December, 1959, were laid before the Legislative Council on 9th December, 1960.

SUFFICIENCY OF EXISTING CHECKS AGAINST  
IRREGULARITY AND FRAUD

4. With reference to paragraph 4, of the previous report, the amount of the fraud perpetrated by an officer of the Bank was determined at \$10,034.56; and recovery of \$9,379.10, has been effected. Clearance of the balance is being kept in view.

5. As the result of this fraud a committee made recommendations for additional safeguards against irregularities and information has been requested by this Department as to what extent these recommendations have been implemented.

6. The number of bank pass-books submitted for audit during the period under review were not considered sufficient to be an effective check against irregularity and fraud. Arrangements have been made for more pass-books to be made available and the position is now satisfactory.

INCOME AND EXPENDITURE ACCOUNT (STATEMENT I)

EXPENDITURE

Personal Emoluments - Fixed Establishment  
\$48,155.98

7. This figure has been understated by \$911.28, being leave salary of two officers charged in error to Territorial Funds. Adjustment is to be made in the 1961 accounts.

Personal Emoluments - Unfixed Establishment  
\$7,952.35

8. Acting allowance charged to Territorial Funds has had the effect of understating this amount by \$10.48. Adjustment is to be made in the 1961 accounts.

Pension Liability - \$14,027.00

9. As the result of the comment at paragraph 7, above, this figure has been understated by \$227.82.

Telephones - \$240.00

10. Attention has been drawn to the fact that this amount did not cover the actual expenditure during the year by \$138.00, and adjustment is to be made in the 1961 accounts.

Incidental Expenses - \$5,478.99

11. Included in this figure is an amount of \$1,329.22, being expenses for refreshments supplied to staff on overtime duty. The approved limit for this expenditure is \$350.00, and authority for the excess has not yet been seen.

Overtime - \$7,478.75

12. This figure represents 13.33% of the total Personal Emoluments.

13. Authority has not yet been seen for the rates of overtime paid during the period under review.

Leave Passage Entitlement

14. This expenditure is understated by \$320.40, and adjustment is to be made in the 1961 accounts.

/Profit



Profit Transferred to Reserve Account  
\$82,987.67

15. As the result of the observations referred to at paragraphs 7, 8, 9, 10, and 14, above, this figure is overstated by \$1,607.98.

INCOME

Interest on Investments - \$826,082.88

16. Owing to the payment in arrears of interests on Bank Funds deposited in the Public Treasury an amount of approximately \$500.00, would appear to be outstanding for interest payable from Public Funds and recovery is being kept in view.

ACCOUNT OF DEPOSITS AND WITHDRAWALS (STATEMENT II)

17. With reference to paragraph 6, of the previous report, arrangements have been satisfactorily settled with regard to deposits in excess of twenty-five thousand dollars made by a Statutory Government Organisation.

RESERVE ACCOUNT - (STATEMENT IV)

Profit transferred from Income and  
Expenditure Account - \$82,987.67

Balance at 31.12.60 transferred to  
Capital Deficiency Account - \$549,676.16

18. As the result of the observation at paragraph 15, above, these two amounts are overstated and understated by \$1,607.98, respectively.

CAPITAL DEFICIENCY ACCOUNT - (STATEMENT IV)

Balance transferred from Reserve Account 31.12.60 -  
\$549,676.16

Balance at 31.12.60 - \$2,655,431.11

19. With reference to paragraph 18, above, these amounts have been understated by \$1,607.98.

BALANCE SHEET (STATEMENT VI)

ASSETS

Investments - \$16,808,165.30

20. The Sterling Investments and Local Investments have been verified from the relevant certificates.

21. Included in this figure are British Guiana Government Securities to a total value of \$5,004,750.00.

Capital Deficiency - \$2,655,431.11

22. With reference to paragraph 19, above, this amount is understated by \$1,607.98.

Due by Accountant General - \$1,925,908.90

23. This figure is overstated by \$1,607.98.

24. Included in this figure is the working capital reserve of \$50,000, and the excess amounting to \$1,875,908.90, is on deposit with the Accountant General in accordance with the approval given by the Executive Council on 16th October, 1957. Interest at 5% has been paid during the year by Government on this excess.

GENERAL

25. The late rendition of the accounts did not permit the laying of the audited accounts before the Legislature by the due date of 31st May, 1961, in accordance with the provisions of Section 12 of Cap. 133 of the Laws of British Guiana, 1953.

*J. D. Dunlop*

Director of Audit  
2nd October, 1961.

AUDIT DEPARTMENT,  
GEORGETOWN,  
BRITISH GUIANA.